



## 2022-23 New Student Registration

You will need the following documents ready to upload

- Certified Birth Certificate (not mother's copy)
- Social Security Card
- TN Immunization Certificate and Proof of Physical
- Custody or Guardianship paperwork - if needed
- Last Report card (1<sup>st</sup> – 4<sup>th</sup> grade only)

TWO Proofs of Residency

- MLGW Current (NOT Bartlett Water)
- Mortgage Statement
- Lease or Rental Agreement
- Real Estate Tax Receipt
- Government Assistance Communication

Visit <https://www.bartlettschools.org/> to go to the Enrollment Data and Proof form.

If the proofs are not in the parent's name, you would be considered a Shared Resident. All new Shared Residency applications will need to be approved by Student Services. Check the Bartlett City Schools website under Student Services for the Shared Residency application.

Email [tspencer@bartlettschools.org](mailto:tspencer@bartlettschools.org) with any questions.