

## How to order your B. E. S. 2021 yearbook online:

Enter the yearbook website: **<https://www.pictavo.com>**

Click on “parents” tab along the top

**Scroll down to bottom of page where it says [Go to the new Pictavo Community](#)** - click on link

On the next page you will fill in the information:

Find your school:

Type in our state, city, and school name of Bartlett Elementary

Click on the link “Let’s go”(as long as you enter Bartlett Elementary, you do not need the school id # to find our school)

On the next page click on “Shop My School” link- (Make sure it says Bartlett Elementary School in left corner)



On the next page you will see the picture below.

Once you have added the yearbook to the cart, you will then, fill out toggle information on window:

Student’s first name

Student’s last name

Select grade and homeroom teacher

A check out page will then appear

**Please note that a \$1.50 service fee for using a credit card will appear for a total of \$31.50.**

On the following page, you may choose any of the following options:



After entering credit card information, you will submit then your yearbook order. Thank you for supporting Bartlett Elementary!